# R K ENTERPRISES

Bhagirath Palace, Chandni Chowk, Old Delhi - 110006

Ref. No.: RK/CON/2023/1782

Dated: 23/02/2023

To,
Ms Kanchan Khatreja,
School of Education,
K.R. Mangalam University
Gurgaon (Haryana)

Subject: Approval of Consultancy Project on Training of Integration of Effective tools for Assessment

Dear Ms Kanchan Khatreja,

It is hereby informed you that you have been awarded a consultancy project as you applied on "Training of Integration of Effective tools for Assessment". We hope that your expertise in your area of research and relevant experience may help to contribute to improving the HR environment in our organisation.

We are pleased to approve this project and has agreed to pay consultancy amount of Rs. 2,50,000/-. It will be for a period of 3 months. If looking for any possible extension in consultancy period, the review committee must approve satisfactory progress reports following your review process.

Regards,

For R K Enterprises

Authorized Signatory

Registrar
K.R. Mangalam University
Sohna Road, Gurugram, (Haryana)

# Consultancy Project

#### On

# Training of Integration of Effective tools for Assessment

The most effective type of assessment for raising student comprehension and performance is assessment. Examples include a quiz, an extremely interactive class discussion, a warm-up, a closure, or an exit slip. It needs to encourage individuals to take part in the testing. It needs to be open, inclusive, and consistent with expectations.

A methodology or method of analyzing information to ascertain how much someone understands and whether this knowledge fits into the overall framework or theory is known as an assessment tool.

The setting and objective affect which assessment techniques are used. Financial assessments, for instance, evaluate your knowledge of concepts like saving and investing, while personality tests use your replies to identify character traits. Assessment tool must be reliable, valid and standardized.

A strategy or method of evaluating information, an evaluation tool has the following characteristics:

- A decent assessment tool ought to have a window for useful criticism.
- It is doable and takes equivalency into account.
- It needs to encourage individuals to take part in the testing.
- It ought to be open, inclusive, and consistent with expectations.

A "Teachers who use assessment FOR learning" engage their pupils in continuing self-evaluation in methods that show learners (a) where they are headed in their learning, (b) where they are at the moment in reference to those expectations, and (c) how each pupil may close the gap between the two."

#### **Programme Objectives:**

- To provide information about assessment tools for classroom
- To provide information on various types of assessment tools and their uses.
- Implementation of assessment tolls in classrooms

#### **Target Participants:**

#### Student teachers

#### Outcome:

After the success completion, the Participant would be able to:

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(Harvana)

- Learn about assessment tools for classrooms.
- Apply assessment tools in teaching learning.
- Engage students with assessment tools in classroom.
- Encourage students participation in teaching learning.

# **Proposed Budget:**

Particulars	Amount (in Rs.)
Trainer's fees (Rs. 15,000 * 10 sessions)	Rs.1,50,000
Workshops (Rs. 2500 * 10 session)	Rs.50,000
Study material/Stationery (Rs. 2500 * 10 session)	Rs.25,000
Refreshments (Rs. 2500 * 10 session)	Rs.25,000
Total Amount	Rs.2,50,000

# Time Duration:

Sessions	Topics	Timings
Session 1	Orientation about Assessment Tools	9:00 am - 4:00pm
Session 2	Various Assessment Tools and their Uses	9:00 am - 4:00pm
Session 3	Tools to improve teaching learning Process	9:00 am - 4:00pm
Session 4	Principles of Assessment Tools	9:00 am - 4:00pm
Session 5	Development of Assessment Tools	9:00 am - 4:00pm
Session 6	Use of Assessment tools in classroom	9:00 am - 4:00pm
Session 7	Maintain result sheet from assessment tools	9:00 am - 4:00pm
Session 8	Eeedback to Students from assessment tools	9:00 am - 4:00pm

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Session 9	Training and doubt sessions.	9:00 am - 4:00pm
Session 10	FAQ's, Examples, Case studies and Discussions	9:00 am - 4:00pm

### **Trainer and Coordinator:**

Dr. Kanchan Khatreja Assistant Professor School of Education K.R. Mangalam University

Gurugram, Haryana, India

Registrar Sobna Read Gyrugçam, (Haryana) To

**RK ENTERPRISES** 

Invoice No.: 01/March/2022-23

AF-10, SR Flora Apartment Near,

Invoice Date: 01/03/2023

Mico Layout, Begur, Bengaluru Urban

Karnataka-560068

# **Invoice for Corporate Training**

Particulars   Pa	Amount (Rs.)
Invoice for services rendered in relation to the corporate training titled "Training of Integration of Effective tools for Assessment"	2,50,000
Net Amount Payable	2,50,000

(Rupees Two Lakh & Fifty Thousand Only)

Please make the payment of the invoice by NEFT/RTGS/IMPS as per Bank Detail:

Beneficiary Name : K.R. Mangalam University

Account No.

: 091101000622

IFSC CODE

: ICIC0000911

Bank

: ICICI Bank Ltd.

Branch

: Sohna Bus Stand, Gurgaon

PAN: AAJCS3143G

For K. R. Mangalam University

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